

## **GENERAL LICENSING SUB-COMMITTEE**

MONDAY, 9TH JULY 2018, 2.00 PM

COMMITTEE ROOM 1, TOWN HALL, CHORLEY

### **AGENDA**

#### **APOLOGIES**

##### **1 DECLARATIONS OF ANY INTERESTS**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

##### **2 PROCEDURE**

(Pages 3 - 6)

##### **3 EXCLUSION OF THE PUBLIC AND PRESS**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 1: Information relating to any individual.  
Condition:

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

##### **4 TO DETERMINE ACTION (IF ANY) IN RELATION TO DRIVER LICENCES AND VEHICLE LICENCE AS PER SECTIONS 60 AND 61 OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976**

(Pages 7 - 80)

Report of the Director (Customer and Digital) enclosed.

GARY HALL  
CHIEF EXECUTIVE

Electronic agendas sent to Members of the General Licensing Sub-Committee Councillor Marion Lowe (Chair) and Councillors Tom Gray, Steve Holgate, Hasina Khan and Sheila Long.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or [chorley.gov.uk](http://chorley.gov.uk)

**HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS  
LICENCE APPLICATIONS AND OTHER RELATED ITEMS**

---

**PROCEDURE FOR GENERAL LICENSING  
SUB-COMMITTEE**

---

1. Introductions (Chairman)
2. Licensing Officer gives details of application and relevant information
3. Questions to Licensing Officer from:
  - i) Members of the Committee
  - ii) Applicant/Driver
4. Applicant/driver and/or legal representatives makes representations regarding his/her application.
5. Questions to applicant/driver from:
  - i) Members of the Committee
  - ii) Licensing Officer
6. Applicant/driver asked to sum up (if they wish)
7. Chair informs applicant/driver that the decision is made in private and that they will be notified of the decision by telephone as soon as possible after the decision is made and in writing in five working days.
8. Committee to Deliberate
9. Chairman to confirm the decision to Committee following assistance from Legal and Democratic Services Officers. Specific attention to be drawn to the following:
  - details in the decision notice/letter such as reasons for refusal
  - length of suspension (if any)
  - advice to be given to the applicant in a written letter or any other issue that must be stressed to the applicant

This page is intentionally left blank

**HEARING PROCEDURE  
FOLLOWING A COMPLAINT**

- 1. CHAIR OF SUB-COMMITTEE:**
  - opens the meeting
  - introduces Members and Officers
  - confirms details of all parties in attendance
  - outlines procedure to be followed
  
- 2. LICENSING OFFICER OUTLINES THE MATTERS CONTAINED WITHIN THE REPORT**
  
- 3. QUESTIONS TO LICENSING OFFICER FOR CLARIFICATION FROM:**
  - Sub Committee
  - The Driver and/or Legal Representative
  - The Complainant and/or Legal Representative
  
- 4. THE DRIVER AND/OR LEGAL REPRESENTATIVE MAKES REPRESENTATIONS REGARDING THE COMPLAINT**
  
- 5. QUESTIONS TO THE DRIVER AND/OR LEGAL REPRESENTATIVE FROM:**
  - Sub Committee
  - The complainant and/or Legal Representative
  - The Licensing Officer
  
- 6. THE COMPLAINANT AND/OR LEGAL REPRESENTATIVE MAKES REPRESENTATIONS REGARDING THE COMPLAINT**
  
- 7. QUESTIONS TO COMPLAINANT FROM:**
  - Sub Committee
  - The driver and/or Legal Representative
  - The Licensing Officer
  
- 8. COMPLAINANT/ LEGAL REPRESENTATIVE INVITED TO SUM UP (IF THEY WISH)**
  
- 9. THE DRIVER/ LEGAL REPRESENTATIVE INVITED TO SUM UP (IF THEY WISH)**
  
- 10. DECISION MAKING**

The sub Committee will retire to make the decision
  
- 11. NOTICE OF DECISION**

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank



By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank



By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank